

## Bylaws of the Hundred Peaks Section

### Section 1. Name, Organization, and Membership

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1. **Section Name** The name of the Section is the Hundred Peaks Section of the Angeles Chapter of the Sierra Club.
2. **Constitution** The Section is constituted by action of the Executive Committee of the Angeles Chapter (the "Chapter") of the Sierra Club (the "Club") in accordance with and subject to the provisions of the Club Bylaws. The Section is an integral part of the Chapter and Club and is governed by their Bylaws. It is not a separate legal entity.
3. **Purposes** The purposes of the Section are to encourage its members to explore and enjoy the mountain ranges of Southern California and to become familiar with their scenic resources; and to stimulate interest in climbing these ranges; to preserve their forests, waters, wildlife, and wildernesses; to enlist public interest and cooperation in protecting them; and to foster among its members the purposes of the Club as stated in the Club Bylaws:

*"To explore, enjoy, and protect the wild places of the earth; to practice and promote the responsible use of the earth's ecosystems and resources; to educate and enlist humanity to protect and restore the quality of the natural and human environment; and to use all lawful means to carry out these objectives."*

4. **Membership**
  1. **Subscribers** Anyone may subscribe to the Section newsletter at the same rates as Section members. Nonmembers who receive the Section newsletter shall be known as subscribers.
  2. **Members** To join the Section an individual must:
    1. Be a member of the Sierra Club.
    2. Climb at least 25 peaks on the HPS Peak List.
    3. Submit a list of qualifying peaks showing dates climbed to the Membership Chair.
    4. Subscribe to the Section newsletter, The Lookout.
    5. Receive Management Committee approval.
  3. **Active Members** Only active members may vote or hold office. To remain an active member an individual must:
    1. Continue Sierra Club membership in good standing.
    2. Continue subscribing to *The Lookout*. Where two or more Section members live at one address, only one subscription is needed for active membership. Active members shall be listed annually in the May issue of *The Lookout*.
  4. **Inactive Members** Active members who fail to renew their subscription to The Lookout or their membership in the Sierra Club shall be known as inactive

members. Their records shall be kept for five years. After five years former members will need to reapply to join the Section.

5. **Honorary Members** Honorary members may be selected by unanimous vote of the Management Committee. Such members shall receive a complimentary subscription to *The Lookout*, but shall not be eligible to vote or to hold office unless the requirements for active membership have otherwise been met. Honorary membership is intended only for individuals who have provided exceptional service to the Section.

## Section 2. Elections

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Annual elections to fill positions on the Management Committee and to vote on ballot proposals shall be held in the fourth quarter.

1. **Advance Notice** Advance notice to Section members shall be published in *The Lookout* of the following:
  - Their right to submit names for consideration by the Nominating Committee;
  - Their right to nominate candidates by petition;
  - and Their right to submit petitions for proposals to be placed on the ballot.

Candidates and proposals that will appear on the ballot shall be published in the November issue of *The Lookout*.

2. **Candidates by Nomination** The Nominating Committee shall submit a list of nominees to the Management Committee at the annual business meeting, and may select candidates from among its own members. Nominees must be active members in good standing who consent; at least two more candidates shall be nominated than the number of positions to be filled.
3. **Candidates by Petition** A petition signed by ten active Section members shall serve to nominate any active member in good standing who consents. Such petitions must be received by the Management Committee before the close of the annual business meeting.
4. **Ballot Proposals** Ballot proposals may be added to the ballot as follows:
  - Peak additions and deletions shall follow the provisions of Bylaws Section 7; and
  - Amendments to the Bylaws shall follow the provisions of Bylaws Section 10.

Other ballot proposals within the province of the Section may be included in the ballot by majority vote of the Management Committee, or upon a petition to the Management Committee signed by at least twenty active Section members. All petitions covering ballot proposals shall set forth the proposals in the form of a question that may be answered by a simple "yes" or "no" vote.

5. **Ballot Language** Candidates for Management Committee shall be listed on the ballot in a sequence determined by lot, and ballots shall allow each Section member to vote for as many candidates as there are positions to be filled. Ballot proposals shall be listed in an order determined by the Elections Committee. Proposals shall be put to the members in proper form for ballot, accompanied by arguments for and against.
6. **Ballot Mailing** The Elections Committee shall direct the preparation of ballots and the mailing of ballots to all active members, with such mailing to occur no later than November 10. Balloting shall be designed to ensure the secrecy of each member's vote;

under no circumstances shall materials to return with the ballot or entries to be made on the ballot be requested that may serve to identify the voter.

7. **Ballot Counting** Only ballots received by the Elections Committee on or before December 1 shall be counted. The Elections Committee shall count the ballots before the December Management meeting and report the results to the Management Committee. Candidates who receive the highest number of votes for the number of positions to be filled shall be elected; ties shall be resolved by lot. A majority of members voting is required to pass all proposals. Returned ballots shall be sealed and retained by the Secretary for two months unless a longer period is directed by the Management Committee.

8. **Election Results**

1. Ballot proposals shall take effect immediately upon passage.
2. Candidates elected in the annual election shall assume office on January 1.
3. The Chapter Executive Committee and the Club shall be notified as soon as possible of the following:
  - The passage of any amendment to the Bylaws; and
  - The officer positions to be assumed by the winning candidates.
4. Election results for candidates and proposals shall be published as soon as possible in *The Lookout*.

### Section 3. Management Committee

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1. **Composition** Subject to the powers of Section members as provided in these Bylaws, Section business shall be managed by a Management Committee of seven members. Members serve two-year terms. Three members shall be elected in odd numbered years and four members shall be elected in even numbered years. Elected Management Committee members shall take office on January 1 of the year following their election and shall serve for two years and until their successors have been elected and assume office. The Membership Chair and Conservation Chair, if not already members, shall be ex officio Management Committee members without vote.
  - o **Transition rules** (not part of the bylaws, but included here for clarity): *The revised bylaws (on length of term) will take effect in 2006. In the HPS election in 2006, the four nominees with the most votes will be elected for two-year terms, and the next two nominees will be elected for one-year terms. These six plus the Chair in 2006 will comprise the seven-member 2007 Management Committee. In the HPS election in 2007 there will be three open positions, namely the two positions elected for one-year terms in 2006 plus the Past Chair from 2006. The top three vote-getting candidates in the election to be held in 2007 will serve two-year terms starting in 2008, joining the four Management Committee members elected in 2006. Thereafter there will be four open positions to be elected in even numbered years starting in 2008, and three open positions to be elected in odd numbered years starting in 2009.*
2. **Powers** Only the Management Committee or those specifically authorized by it shall act in the name of the Section. The Management Committee may make rules and regulations for carrying out the policies and procedures established by these Bylaws. Section actions must be consistent with Club purposes and with the policies and directives of the Chapter and the Club. In disputes concerning Management Committee actions, the Chapter Executive Committee may determine the procedures to be followed.
3. **Meeting Schedule** The Management Committee shall normally conduct business at bimonthly Management meetings, at times and places the Management Committee specifies. Advance notice of such times and places shall be published in *The Lookout*. Special Management meetings may be called by the Chair, or any three Management Committee members, but only with at least seven-day notice unless notice is waived by all Committee members. The Management Committee may also schedule Section meetings for attendance by Section members, and may establish the manner of conduct and the times of such meetings. The following meetings are similar to Section meetings and shall be held as indicated:
  1. An annual business meeting of the Section shall be held in September, at which the candidates for office and the proposals to appear on the annual ballot shall be finalized.

2. An annual banquet shall be held in January, at which the annual awards shall be presented.
  
4. **Open Meetings** Management Committee meetings shall be open to all Club members in good standing. In unusual circumstances the Management Committee may convene in executive session for discussion of sensitive issues, but shall take no vote except in open session.
  
5. **Quorum** A quorum for the conduct of business shall be a majority of the voting Management Committee members then in office. Committee members may deliver proxies to the Chair stating their votes on specific issues. A quorum may act without a formal meeting only when quick action is necessary or prior authorization has been granted, and any action so taken shall be reported to all Committee members as soon as possible and must be reaffirmed by the Management Committee at its next meeting.
  
6. **Conduct of Meetings** The Chair, or the Vice Chair in the absence of the Chair, shall conduct Management meetings. In the absence of the Chair and Vice Chair, Committee members shall select a temporary chair.
  
7. **Vacancies** Loss of active membership in the Section shall constitute a resignation. Unexcused absence from three consecutive Management Committee meetings shall constitute a resignation if two-thirds of the remaining Management Committee members so vote. Vacancies shall be filled for the remainder of the unexpired term by majority vote of the remaining Management Committee members.

## Section 4. Officers and Appointees

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1. **Selection of Officers** At a time prior to the annual banquet in January, the Management Committee shall select from their number the following officers: the Chair, Vice Chair, and at its option, Secretary and Treasurer. The Management Committee may appoint from outside its membership any other Committee officers it considers necessary, including the Secretary and Treasurer. Notification of officers shall be given to the Chapter Executive Committee and the Club, as required, during January.
  
2. **Duties of Officers**
  1. **Chair** The Chair shall preside at all Section and Management meetings; enforce the Bylaws; call meetings as empowered or directed; appoint, with the consent of the Management Committee, all standing and special committees; exercise general supervision over Section affairs; and have such other powers as ordinarily accompany the office.
  2. **Vice Chair** The Vice Chair shall, in the absence of the Chair, perform the duties of the Chair; shall chair the Outings and Safety Committee; and shall be a member of the Mountain Records Committee.
  3. **Secretary** The Secretary shall record the minutes of any meeting at which business is conducted; maintain a record of those meetings for the most recent years; and maintain any written Section policies and administrative procedures.
  4. **Treasurer** The Treasurer shall have custody of Section funds; keep accounting records; write checks under the direction of the Management Committee; submit financial reports as required; and submit an annual report to the Chapter Treasurer.
  5. **Program Chair** The Program Chair shall arrange programs and refreshments for meetings as required; plan and coordinate appropriate social activities; and submit writeups for programs and social events to the Chapter Schedule Editor.
  
3. **Appointees** The Chair may, with the consent of the Management Committee, appoint persons to positions that may be necessary or desirable, among which shall be the ones listed below. Notification of appointees shall be given to the Chapter Executive Committee and the Club, as required, as soon as possible.
  1. **Conservation Chair** The Conservation Chair shall direct the conservation activities of the Section.
  2. **Newsletter Editor** The Newsletter Editor shall assemble and publish The Lookout.
  3. **Webmaster** The Webmaster shall manage the HPS Website in compliance with Chapter and Club policies.

4. **Power to Change** Management Committee members may exchange duties. The Management Committee may fill vacancies and replace appointees. Notice of any such change shall be given to the Chapter Executive Committee and the Club, as required, as soon as possible following such change.

## Section 5. Committees

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1. **Designation of Committees** The Chair shall, with the consent of the Management Committee, appoint the chairs and members of all standing and special committees, except where otherwise specified in these Bylaws. Committee chairs shall regularly report to the Chair and the Management Committee.
2. **Standing Committees** The Chair shall be an ex officio member of all standing committees, without vote. Standing committees shall not be dissolved, but the terms of their committee members shall expire with the term of the Management Committee which appointed them. The standing committees are listed below.
  1. **Membership Committee** The Membership Committee shall assist in recruiting new members and in encouraging participation in Club and Section activities. The Membership Chair shall review applications for Section membership and recognition of achievement, and recommend appropriate action to the Management Committee; and shall maintain an address list of active Section members and a list of holders of achievements.
  2. **Mountain Records Committee** The Mountain Records Committee shall maintain data on routes and peaks of interest to the Section, and may publish descriptions in the form of peak guides and maps. Changes to peak guides and maps and changes in the published form of the Peak List require approval of the Management Committee. The committee may operate a separate website to display peak guides and maps and related material, in a manner that shall be determined from time to time by the Management Committee.
  3. **Outings and Safety Committee** The Outings and Safety Committee shall approve Section outings. The committee shall administer HPS and Chapter outings procedures with due regard for trip safety, leader qualifications, and leadership training. The Vice Chair shall chair the committee and serve as Outings Chair. If the Vice Chair does not meet the qualifications for Outings Chair as set forth in the HPS Outings Procedures, another qualified Section member shall be appointed Outings Chair.
3. **Special Committees** The Chair may appoint special committees, with the consent of the Management Committee, for limited times and for specific purposes that are consistent with the purposes of the Club, the Chapter, and the Section. Among these special committees shall be the ones listed below.
  1. **Website Review Committee** During January the Management Committee shall appoint a Website Review Committee. The HPS Webmaster may not serve on the Website Review Committee. The Website Review Committee shall review the HPS Website for compliance with Chapter and Club policies.
  2. **Nominating Committee** Not later than May 15 the Management Committee shall appoint a Nominating Committee of at least three members. No Management

Committee member may serve on the Nominating Committee. The Nominating Committee shall nominate a list of candidates for the annual election.

3. **Elections Committee** Not later than September 15 the Management Committee shall appoint an Elections Committee of at least three members. No candidate running for office may serve on the Elections Committee. The Elections Committee shall direct the annual election.
4. **Awards Committee** At an appropriate time the Management Committee shall appoint an Awards Committee for the purpose of presenting recommendations for the annual awards.

## Section 6. Finances

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1. **Receipt of Funds** The Section may receive funds from the Chapter, in a manner specified by the Chapter Executive Committee. The Section may not assess nor collect dues from its members. Voluntary contributions may be accepted and expended for supplies, equipment, refreshments, prizes, or other expenses in a manner consistent with the policies of the Chapter and Club.
2. **Subscriptions and Sales** Reasonable subscription rates for the Section newsletter shall be set from time to time by the Management Committee. The Section may sell Section merchandise, such as patches and pins, and such sales shall be accounted for and reported in the manner specified by the Chapter and Club.
3. **Fund Raising** Consistent with the policies or instructions of the Chapter and Club, the Section may conduct fund raising and other activities which require members, as well as others, to pay a fee to participate. The Section may not raise money by direct mail appeals.
4. **Funding for Outings** Section outings shall be conducted on an independent financial basis, unless they are net fund-raising activities authorized by the Management Committee and consistent with the policies or instructions of the Chapter and Club. Section funds shall not be used for outings unless derived from outings; however, the Management Committee may authorize the Treasurer to make advances for the purpose of outings.
5. **Bank Accounts** The Management Committee may authorize checking and savings accounts at institutions insured by the FDIC and in the name "Hundred Peaks Section, Angeles Chapter of the Sierra Club," and regulate withdrawals. The Treasurer shall maintain checking and savings account statements and records. Either the Treasurer or the Chair may sign checks and withdrawal requests. Upon a change of officers, new signature cards shall be signed and presented promptly to the appropriate financial institutions before checks can be signed or withdrawals made by the new officers. No signatory shall sign a check made payable to himself or herself. The Section shall account for all Section funds to the Chapter.
6. **Deposit of Funds** Unless otherwise specified by the Management Committee or the Chapter Executive Committee, money received by the Section shall be delivered to the Treasurer for deposit in Section accounts.
7. **Delegation of Authority** Subject to these Bylaws and the Club Bylaws, the Management Committee may delegate authority to Section committees and may authorize expenditures by Section committees, but the Management Committee shall retain responsibility and control. Any committee so authorized must provide a proper accounting to the Treasurer and Management Committee.

8. **Prohibitions** Neither the Section nor any entity thereof may borrow money or own real estate.
9. **Fiscal Year** The fiscal year of the Section shall coincide with the fiscal year of the Club.

## Section 7. Peak List

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1. **Maintenance of List** The Section and its Mountain Records Committee shall maintain an HPS Peak List, which shall be published in the March issue of The Lookout if the List was changed during the preceding year.

2. **Changes in List** Peak additions and deletions may only be made by a vote of the active members in the annual election. Changes in the details of the published Peak List, such as changes in altitudes, require approval by the Management Committee.

3. **Ballot Proposals** Proposals for peak additions and deletions may be placed on the ballot in two ways:

a. The Management Committee may authorize such a proposal; or

b. A petition signed by at least twenty active members may direct such a proposal, if received by the Chair at least two weeks before the annual business meeting.

Any Section member may sponsor a written proposal to the Management Committee for peak additions or deletions at least two months before the annual business meeting. If the Committee decides against the proposal it shall notify the sponsor at least one month before that meeting.

4. **Requirements for Peak Additions** To be considered for addition to the Peak List a peak must meet the requirements listed below.

a. The peak must be named on a USGS topographic map or USFS map, or must have been officially named by the U.S. Board of Geographic Names, or must have a recognized usage name, or may be named, as determined by the Management Committee, in honor of an individual who has made outstanding lifetime leadership or service contributions to the HPS.

b. The peak must lie within Southern California, defined generally as south of the northern boundaries of San Bernardino, Kern, and San Luis Obispo Counties. In further detail:

From the Pacific Coast eastward along the Mexican Border to the 116° meridian (just east of the San Diego County line);

Northward on the 116° meridian to the 34½° parallel (through Apple Valley);

Westward on the 34½° parallel to the 117½° meridian (east of the Los Angeles County line);

Northward on the 117½° meridian to the San Bernardino/Inyo County line;

Westward on the San Bernardino, Kern, and San Luis Obispo County lines to the coast;

Southward along the coast to the Mexican Border.

c. Summit elevation must be at least 5000 feet as shown on the latest USGS topographic map.

d. Public access shall require no more than payment of small fees or obtaining simple permits.

e. The peak should have features that give it some character. Examples are good view, attractive climb, interesting history, or prominence of the immediate summit area.

f. The peak must have been led on a scheduled Section outing.

**5. Temporary Suspension of Peak** By majority vote the Management Committee may suspend a peak from the Peak List for six months, and may remove such suspension at any appropriate time. Suspension will cause a peak to be ignored in applications for list completion achievements. Suspended peaks may be counted toward the 100 or 200 peak achievements, at the option of the applicant.

Additional policy statements concerning suspension procedures were made in September 2016 and July 2024.

## Section 8. Achievement Recognition

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**1. Recognition of Achievements** Achievement recognition is awarded by the Management Committee to anyone who has been an active HPS member for the preceding six months and has completed the requirements for a particular achievement. Applicants must submit a list of peaks showing dates climbed to the Membership Chair.

**2. Achievement List** The Section shall maintain an official list of achievements and the requirements for earning them. This list shall be available to all members.

**3. Achievement Requirements** For leader achievements, being the Leader or Assistant Leader on a scheduled hike for at least half the ascent is sufficient for the lead to be counted. For non-completion achievements, peaks that were on the List at the time when climbed or led may be counted. For completion achievements, all peaks on the List at the time of application are required, except for the multiple completion achievements; in these cases the requirement applies only to the most recent completion.

**4. Changes in Achievement List** Achievement List additions and deletions and changes to specific achievement requirements may only be made by a vote of the active members in the annual election.

**5. Ballot Proposals** Proposals for achievement additions and deletions and requirement changes may be placed on the ballot in two ways:

1. The Management Committee may authorize such a proposal; or
2. A petition signed by at least twenty active members may direct such a proposal, if received by the Chair at least two weeks before the annual business meeting.

Any Section member may sponsor a written proposal to the Management Committee for achievement additions or deletions or requirement changes at least two months before the annual business meeting. If the Committee decides against the proposal it shall notify the sponsor at least one month before that meeting.

## Section 9. Section Awards

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1. **Annual Awards** The following awards shall be awarded every year at the annual banquet:
  1. The R.S. Fink Service Award recognizes distinguished service to the Section.
  2. The John Backus Leadership Award recognizes outstanding leadership on Section outings.
  
2. **Special Awards** Special Awards may also be awarded at the annual banquet. They are given only as appropriate to recognize distinguished accomplishment in special areas, among which may be the following:
  1. The Conservation Award recognizes outstanding contributions toward protecting and preserving the environment of the mountain areas of Southern California.
  2. The Bill T Russell New Leader Award recognizes an outstanding new leader.

## Section 10. Procedural Matters

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1. **Interpretation of Bylaws** The Management Committee shall interpret the Bylaws. Appeals from such decisions may be made to the Chapter Executive Committee. Procedures not covered by the Bylaws of the Section, the Chapter, or the Club shall follow Robert's Rules of Order, Revised.
2. **Amendments** These Bylaws may be amended only by a majority vote of the Management Committee and of all mail ballots cast by active Section members in an annual or special election, followed by approval of the Chapter Executive Committee. Any provision of these Bylaws that conflicts with the Bylaws of the Chapter or Club shall be automatically repealed, and the Management Committee may adopt a temporary rule as necessary in such cases.
3. **Notification of Amendments** If the Bylaws are amended the Section members shall be notified by publication or summary in the next issue of *The Lookout* following the vote. The Chapter Executive Committee shall be notified as soon as possible following such vote.

# **Hundred Peaks Section Outings and Safety Policy**

**Revised June 12, 2003**

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## **I. Classification of Outings**

Outings shall be rated as "I", "O", or "M" in accordance with Angeles Chapter Safety Committee policy. Routes to peaks on the current HPS list are considered to be rated either "O" or "I" except for certain "M" peaks or routes listed in Section V below. Ascents by unusual routes involving class 3 or higher climbing or under snow and ice conditions which ordinarily involve moderate or higher technical difficulties shall be rated "M" or "E".

## **II. Outings and Safety Chair**

A. The Outings Chair and the Safety Chair shall be experienced mountaineers and outings leaders, and shall be familiar with the peaks on the HPS list and with the capabilities of HPS leaders. These Chairs will normally, but not necessarily, be the same person.

B. The Outings Chair shall maintain a current file of leaders and their certification level as approved by Angeles Chapter.

## **III. Outings Requirements and Distribution of Write-Ups for Approved Trips**

A. Proposed outings write-ups shall be submitted to the Outings Chair for approval and distribution for publication. For jointly sponsored outings, the write-up shall be submitted through the first mentioned sponsor, with a copy sent to the Outings Chair of the other named sponsors. The Outings Chair will be responsible for distributing approved Outings for listing.

B. Every outing shall be listed in the Angeles Chapter Schedule of Activities, The HPS newsletter (The Lookout) or the HPS internet website. C. The outing write-up shall define requirements placed on participants as to effort required (distance, elevation gain, etc.) and special skills and equipment, including the difficulty level classification.

## **IV. Leader Qualifications**

A. Leaders of HPS sponsored outings are expected to be HPS members, however exceptions may be authorized by the HPS Outings Chair. Leaders must be Sierra Club members in good standing.

B. For any outing, the leader and the assistant leader must be rated by the Chapter as being qualified to conduct outings of the designated rating.

C. It is the policy of the HPS that both leaders should have climbed the peak before conducting the outing, preferably within 3 months of the scheduled date. However, HPS will accept for

scheduling, at the discretion of the Outings Chair, outings where the leaders have not previously climbed the peak and are not planning to scout it, providing that one of the following criteria is met:

- (1) The outing is listed as "exploratory", or
- (2) A route in the HPS approved Peak Guide is followed.

D. Leaders must follow the current HPS Outings and Angeles Chapter Safety-Committee Policies.

#### **V. Leader Qualifications for "M Rated Peaks and Routes**

A. The following routes in the approved HPS Peak Guides are considered to be third class ("M" rated) routes:

- 11 Five Fingers by all routes,
- 11B Strawberry Peak by Route 2 (via Colby Canyon),
- 28A Lily Rock by all routes.
- 28E Antsell Rock by all routes,

The HPS Peak Guides shall indicate the "M" rating of these routes.

B. "I" rated leaders who wish to lead the routes in Section V.A. must be approved by the Chapter Safety Committee. The Chapter Safety Committee is delegating to the HPS Management Committee to recommend to the Safety Committee leaders who they feel should be granted the privilege of leading these "M" rated routes. In order to be recommended, "I" rated leaders shall meet the following criteria (set by the HPS Management):

1. Previously led at least 20 sanctioned HPS "I" rated peaks,
2. Previously been a participant on a hike with an M (or higher) rated leader, or an "I" rated leader who has been approved by HPS, to the peak by the route they plan to lead. [the hike need not have been a scheduled Sierra Club outing].
3. Shall have experience at climbing on 3rd class rock, and demonstrated knowledge of the risks of the 3rd class climb and the skills to manage a group so that the risks are minimized.
4. Shall have applied to the HPS Safety Chair stating their qualifications for leading each of the routes in V.A.

C.. The outing shall be listed as "M".

D. The following peaks shall require "M" (or higher) rated leaders to climb the summit block highest point. "I" rated leaders may lead to the base of the summit block (register location), but neither they nor their participants shall climb the highest point.

2Q Weldon Peak

27G Cornell Peak

28K Pine Mtn #2

28N Rock Point

The HPS Peak Guides shall indicate the leader requirements for these routes.

E. "M" or higher rated leaders are required for any exploratory or undocumented (not described in the HPS Peak Guide) route that is likely to require class 3 or higher climbing, for example, Iron Mtn #1 from Mt San Antonio.

F. Winter hikes in snow conditions:

1. Normally "O" rated routes shall become at least "I" rated under conditions requiring snowshoes or skis.
2. Routes requiring ice axe and crampons shall become restricted "E" rated.

## **VI. Outing Procedures**

A. Leaders are expected to be familiar with Sierra Club National and Angeles Chapter policies, which take precedence over HPS policies.

B. Every outing shall have at least two leaders. Trips with large groups may need more than 2 leaders for adequate control. All leaders have to be rated appropriately to the outing.

C. A sign-in sheet with waiver approved by the Sierra Club shall be used on all outings to check participants in and out. The leaders shall ascertain that all participants legibly list their emergency phone numbers and automobile license plate numbers in the spaces provided for this information. All participants shall be checked in and out.

D. The leaders should have available Sierra Club and HPS Membership information for nonmembers.

E. The leaders are responsible for enforcing Sierra Club rules of conduct on the outing.

F. The leaders shall check that all participants are properly equipped and qualified for the outing requirements. For outings rated "O" or "I", this check may be made at the road head. For "M" or

higher rated outings, reservations shall be required with the check on participant qualifications as a part of the reservation procedure.

G. The leaders shall keep the group under control at all times and exercise prudent judgment at all times during the trip.

H. The leaders shall modify the outing plan as necessary to avoid exceeding the capability of the group.

I. The leaders shall abort the outing objective if circumstances prevent its completion in safety.

## **Addenda**

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**These Addenda are not part of the Bylaws.  
It contains material that may be useful for future reference.**

### **A.1. Bill T Russell New Leader Award**

Added December 14, 1995 The Bill T Russell New Leader Award is to be given in recognition of an outstanding new leader (a leader who has completed LTC in the last five years) who has demonstrated excellent leadership techniques by leading innovative new routes, exploring historic trails and peaks, or developing important new traditions. Therefore by virtue of the frequency and variety of the trips led or co-led shows great promise as a regular and frequent future leader for the HPS. This is not an annual award but is given only as a new leader qualifies by virtue his/her auspicious record. This award is named the Bill T Russell New Leader Award in honor of Bill T Russell, who has mentored countless new leaders, has led some of the most exciting and innovative routes, and has been instrumental in developing multiple routes such as the annual Iron Mountain climb, the Galena to Birch extravaganza, and his exploration of the ridges, truly giving meaning to the term "Pathfinder."

### **A.2. Achievement List (Emblems)**

Achievement recognition is awarded by the Management Committee to anyone who has been an active HPS member for the preceding six months and has completed the climbing and leading requirements listed below. Applicants must submit a list of peaks showing dates climbed to the Membership Chair. Various patches, pins, and other items approved by the Management Committee are available for sale to those who earn achievements. Certificates of achievement may be issued as appropriate.

1. The 100 Peaks Emblem is awarded for climbing 100 peaks on the List.
2. The 200 Peaks Emblem is awarded for climbing 200 peaks on the List.
3. List Completion is recognized for climbing all peaks on the List.
4. Multiple List Completion is recognized for climbing all peaks on the List multiple times.
5. The Pathfinder emblem recognition is awarded for climbing 100, 200, or all the peaks on the list by two different routes.
6. The Explorer emblem recognition is awarded for climbing 100, 200, or all the peaks on the list by three different routes.
7. Snowshoe emblem recognition is awarded for climbing 25, 100, 200, or all the peaks on the list by use of snowshoes or other flotation device in snow.
8. 100 Peak Leads is recognized for leaders who have led 100 peaks on the List.
9. 200 Peak Leads is recognized for leaders who have led 200 peaks on the List.

10. Leading the List is recognized for leaders who have led all peaks on the List.
11. Leading the List Multiple Times is recognized for leaders who have led the List multiple times.

For the leader achievements, being the Leader or Assistant Leader on a scheduled hike for at least half of the ascent is sufficient for the lead to be counted. For the non-completion achievements, peaks that were on the List at the time when climbed or led may be counted. For the completion achievements, all peaks on the List at the time of application are required, except for the multiple completion achievements; in these cases the requirement applies only to the most recent completion.

**A RESOLUTION  
Concerning Safety and Other Complaints**

(A) WHEREAS, the proper handling of safety and other complaints is of the utmost importance to the safety and enjoyment of participants and leaders of Hundred Peaks Section (HPS) outings and events, and

(B) WHEREAS, there is no legitimate basis for anonymous complaints, and a malicious and unjustified anonymous complaint can disrupt the responsible handling of legitimate safety and other complaints and unjustly inflict great personal distress upon the subject of the complaint, and

(C) WHEREAS, the leaders and participants involved in outings are always a critical source of information in understanding how and why incidents occur on those outings, and

(D) WHEREAS, National Bylaws and Standing Rules of the Sierra Club, SR 2: Civil Disobedience states: 1. The Sierra Club will not encourage, request or direct any person to violate the law. No chapter, group, or other entity of the Club shall encourage, request or direct any person to violate the law. 2. "The Club recognizes that it cannot control the private actions of its members, and in particular cannot prevent its members from engaging in acts of civil disobedience", and

(E) WHEREAS, the policy of the Sierra Club, SR 15-1-1, clearly states that there is no place in Sierra Club events or outings for libelous or defamatory statements, unfounded claims of libel or defamation, or harassment (sexual or otherwise) of leaders or participants. Such action by any Sierra Club leader or participant will not be tolerated. Violation of this policy will result in disciplinary action, including loss of leadership status and loss of the privilege of participating in Club events or outings.

THEREFORE, BE IT RESOLVED:

(1) HPS will not encourage, request or direct any person to violate the law. HPS hikers and leaders are required to follow the Bylaws and Standing Rules of the Sierra Club and laws of the prevailing land management on scheduled outings and official HPS events or documents. HPS strongly encourages adherence to the rules of these governing organizations at all times.

(2) HPS will not tolerate libelous or defamatory statements, unfounded claims of libel or defamation, or harassment (sexual or otherwise) of leaders or participants on scheduled outings, or other official HPS events or document (such as, but not limited to, the annual banquet, The Lookout, HPS websites & listservs, provisional leader evaluations, ballots, etc.).

(3) HPS will not consider or act upon any complaint unless the alleged incident occurred on a scheduled outing or other official HPS event or document. HPS will consider all incidents not associated with scheduled outings or official HPS events or document as strictly the responsibility of the individuals concerned. Those individuals are solely responsible for their actions and/or repercussions of such actions.

(4) HPS will not consider or act upon any anonymous complaint unless the information in the complaint is corroborated by a named source.

(5) HPS will always contact the leaders and/or participants named in any complaint at the outset of an investigation, and will fully consider (but not be unduly swayed by) what information the leaders and/or participants can provide.

(6) HPS will call upon the Angeles Chapter Safety committee and other Chapter entities to implement procedures at the Chapter level consonant with Sections (1) through (5) above.

## **A RESOLUTION CONFIRMING A HPS LIFE MEMBERSHIP CATEGORY**

1. WHEREAS the Hundred Peaks Section has use for financial contributions in the course of its normal operations, and
2. WHEREAS members of the Hundred Peaks Section may on occasion desire to make substantial donations to the Section, and
3. WHEREAS the recognition of Life Members is a tradition within the Sierra Club originating more than 50 years ago.

### **THEREFORE BE IT RESOLVED THAT:**

1. **LIFE MEMBERS:** The Section shall recognize Members making donations of \$550 or more as Life Members.
2. **EXCUSED FROM FURTHER PAYMENTS:** Life Members shall be granted all the privileges and bear all the responsibilities of HPS membership throughout their natural lives without requirement of further payment.
3. **RETROACTIVE:** Members having made contributions at the Life Member level in the past shall be recognized currently and in the future as Life Members.
4. **LIFE MEMBERSHIP IN RECOGNITION OF SERVICE:** The HPS Management Committee, under unusual circumstances and by a unanimous vote, may choose to confer Life Membership status as an honor upon and without cost to individuals who have performed great service to HPS.

## HPS "Peak Suspension" Policy Statements

Approved by MComm September 2016

Suspension (as opposed to de-listing) of peaks on the HPS List should be considered if peak access is affected by the following:

1. All routes are not "legal" due to:

Private property closures (that can possibly be resolved\*) or,

Forest Closure Areas (after a fire, fire danger, trail damage, endangered species, etc.), as defined by a Forest Closure Order; State Park, National Park or Monument Official Order, or similar governmental posting or order.

2. Safety Issues -- such as a major rock slide obliterating the only route; or trail washouts from storm runoff, creating conditions unacceptable to the HPS Safety Committee, that are expected to eventually be corrected by trail maintenance efforts.

Not qualifying for Peak "Suspension" would be the "suspension" or inaccessibility of one route (as defined above), as long as another route allows access. Alternate routes need not be current HPS published routes, if others can be defined and added to the website. This would apply even if the alternate route requires potential backpacking due to extended distance.

Legal closures that are expected to last for at least two months should be considered for suspension. This should not include "seasonal closures" (winter road closures, fire danger / summer closures).

Any HPS Member can recommend suspension to the Management Committee, but a primary responsibility of the HPS Access Chair is to monitor the factors that may warrant suspension and make recommendations to the Management Committee. The HPS Management Committee makes the ultimate decision to suspend a peak, and then, at the appropriate time, un-suspend a peak.

For reference purposes, following is Section 7, Peaks List, Paragraph 5, of the HPS bylaws:

**Temporary Suspension of Peak** By majority vote the Management Committee may suspend a peak from the Peak List for six months, and may remove such suspension at any appropriate time. Suspension will cause a peak to be ignored in applications for list completion achievements. Suspended peaks may be counted toward the 100 or 200 peak achievements, at the option of the applicant.

\* Two statutes are in place that provide for possible continued access through private property if certain conditions are met. Since most of the HPS listed peaks have been hiked on a continuous basis for five years prior to 1972, the following applies to any in that category:

California Civil Code section 1009 allows the public to establish an implied in law dedication of an access easement. We only need to show that there were five or more years of continuous use prior to 1972.

Further, California Civil Code section 846 limits the liability of the property owner for such access.

### **Removal of a peak suspension**

Added by a vote of the Management Committee July 2024:

When a peak is suspended due to safety issues, regular official outings to the peak will not be conducted. The suspension will be removed from suspended status only after a scouting trip by two or more rated HPS leaders. This scouting trip MAY be scheduled as a special scouting trip in Campfire, but if so, participation will be limited mainly to leaders. The purpose of the scouting trip will be to recommend to the Management Committee whether groups can safely climb the peak. In all cases, suspension or removal of suspension is entirely at the discretion of the management committee.